

**PARISH PASTORAL COUNCIL OF OUR LADY'S CHURCH ACOMB
AND
ST JOSEPH'S CHURCH GREEN HAMMERTON
Minutes of the meeting of 19 March 2019**

Present: David Copeland, John Kesterton (Chair), Tony Lester (Parish Priest), Kath Lyall, Marek Lictarowicz, Giles Nightingale, Rosemary Phizackerley, Amanda Sturdy and Claire Young.

The meeting began at 7.40 pm.

1. Opening prayer

The opening prayer was said by JK.

2. Welcome, apologies and notification of items for Any Other Business

Apologies were received from Emma Barr and David Fairclough.

3. Minutes of the last meeting

The minutes of the meeting of 16 January 2019 were approved.

4. Matters arising from the minutes

DBS checks: It was reported that two DBS checks required renewal. The diocese had a rolling programme of renewal and processing of DBS clearance which was progressing steadily.

Changing facilities: It was reported that an Occupational Therapist had inspected the toilets and concluded that it would not be possible to construct changing facilities due to lack of space. RP would write a note on the OT's feedback for the parish newsletter.

Agreed

- (i) That progress on the DBS checks be noted.
- (ii) That RP provide a note for the parish newsletter to report back on the changing room for disabled adults.

5. Bishop's Visit

TL reported verbally that the Bishop was happy with his visit to the parish. He had enjoyed the activities he undertook including talking with the PPC, and visiting sick people in the parish. TL emphasised the importance of the pastoral aspect of the visit as

the Bishop is less often in the parish. The Bishop had noted that Our Lady's and St Joseph's was one of the biggest parishes in the dioceses in terms of numbers attending Mass.

Agreed

That the report be noted.

6. OLQM update

TL verbally reported that he had met with Emma Barrs to discuss the revision of the British Values policy for schools. In relation to inclusion, the concept of sexuality had been introduced into the document. ML was encouraged that the diocesan RE advisor had held a supportive session on LGBTI including access to teaching and learning resources. The RE scheme also included a Relationships Week. It was noted that, nationally, the government had introduced new Relationship and Sex Education (RSE) due to come into force in September 2020.

ML reported that the First Communion scheme was going well and that the first Sacrament of Reconciliation for candidates had been well received. The Sacrament of Reconciliation would be offered to Years 5 and 6.

Planned outreach would include the church of English Martyrs as the school is situated within this parish as well as the parish of Our Lady's.

Agreed: That the report be noted.

7. Member updates

Youth Group AS and CY reported the group was doing well. Membership varied in numbers. The group had made St Brigit's crosses for the Bishop to bless. A visit was planned to the ENERGI trampoline park. The Deanery was considering employing a qualified youth worker.

TL would talk to AS and CY about it.

Our Lady's SVP KL reported that the SVP was now operating apart from the national charity. The local group had called itself OurLady's SVP. Discussion emphasised the need for clarity to ensure Our Lady's SVP was known to operate as an organization distinct from the national St Vincent de Paul Society.

Training for distribution of food bank vouchers had not yet taken place, but was expected to begin shortly under a new

manager. Funding had been allocated to requests made through school and on an individual basis. The school was considering running their own food bank.

8. Access to sanctuary and Access Audit Action Plan

Access to the sanctuary

TL reported that photographs for access to the sanctuary were with the diocese. The diocese would need to undertake commissioning work. An email had been sent to JK by an architect had offered advice and guidance.

Access for all (Action audit action plan) RP reported that this group was being formed to advise on all aspects of access in the church and church hall. A number of people had volunteered to take part in future consultations, but more people were needed.

Agreed

- (i) That progress on access to the sanctuary be noted.
- (ii) That JK forward the email from the architect to TL.
- (ii) That RP progress the initiative for a consultation group on access issues.

9. AGM and Reports

TL would provide a written report for the AGM.

TL would invite Linda Moore to give a verbal report on the Children's Liturgy. More volunteers were needed. GN emphasised the importance of personal contact in involving people in the church. For example, parents could play a role in teaching liturgy, and efforts were being made to encourage more parents and children to join the reading rota.

TL would provide a report on finance reported that income for 2018 had increased.

Constitution

The following amendments had been made to the Constitution: delete 'and the Carmelite Community'. 1.3: add 'a' delete: 's' from 'term' 1.5: delete 'selecting up to six lay members nominated by the parish priest' add 'selecting parishioners'

Membership of the PPC

Current members of the PPC would be endorsed at the AGM for a second term in line with the Constitution.

There was one parish nominated vacancy.

GN announced that he wished to resign from the PPC. He was thanked for the work he had done, for the networking work he

had undertaken and for offering the use of his house for PPC meetings. There was therefore also a priest nominated vacancy. It was noted that there was currently no PPC Member for St Joseph's Church; TL had asked for a representative.

Agreed

- (i) That TL provide a written report for the AGM.
- (ii) That TL ask Linda Moore to provide a verbal report on the Children's Liturgy for the AGM.
- (iii) That nominations be invited to fill one priest nominated vacancy and one parish nominated vacancy on the PPC.
- (iv) That the amendments to the Constitution be reported to the AGM.

11. Any Other Business

There was no other business.

12. Date of the next meeting:

Wednesday 19 June 2019 at 7.30 pm in the Fr Kelly Room

The meeting ended at 9.00 pm